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CLAIMS GUIDE WORKSHEET

Homeowner's Guide To the Insurance Claims Process:



1) Contact your insurance company

Call your insurance company to inform them that you have storm damage.

2) Inform Tacheny Exteriors of the date and time of the meeting

Your insurance company will set up a meeting to inspect your home within a few days. Make sure to get the following information when they call to set up the meeting:

- Claim #: _____
- Date and Time of the inspection: ____/____/____ @ ____:____
- Name and phone number of the assigned adjuster: _____

IMPORTANT: Please call us with this information so we can make sure to place the meeting on our schedule!!

Insurance Rep: _____ Phone#: _____

3) Adjuster meeting

At the adjuster meeting, both Tacheny Exteriors and your insurance adjuster will complete a thorough review together. After the meeting, you will know what your insurance company is covering for replacement.

4) Insurance Estimate and Payment

Usually your insurance company will issue you two checks to complete the project. They will issue the first check at the time of the meeting or mail it to you shortly thereafter. Both the ACV payment and the insurance estimate are necessary for Tacheny Exteriors to start your project. If there are discrepancies in the insurance estimate, we will work those directly with your insurance company, prior to starting any work.

5) Scheduling the work to be completed

Once you receive your insurance estimate and payment, we will meet with you and begin scheduling the work to be completed. At this point you will pick out building material types, colors, etc. We cannot "wash" your deductible, it is insurance fraud and highly illegal.

Housing

- Residential
- Multi-Family
- Commercial

Projects

- Roofing
- Siding
- Windows
- Entry Doors
- Gutters
- Repairs

